

TENANT VACATING AND CLEANING CHECKLIST

Helpful information to ensure a stress free end of tenancy

General Cleaning....

- Wash all walls.
- Wash all door and door frames, clean around hinges.
- Wash and sweep all hard floors, pay attention to floor grout and scrub if necessary.
- Have all carpets professionally cleaned. **Provide receipt to our office.**
- Clean windows, sills, frames and tracks.
- Clean all curtains, verticals and venetians.
- Check that all vertical blind weights and chains are intact and that blind cords are untangled.
- Wipe over all power points and light switches.
- Clean all light fittings inside and out and make sure all globes are intact and working.
- Clean all exhaust fans and air conditioning vents and covers.
- Clean filters in split system air conditioning units.
- Remove cobwebs inside and out of the property.
- Repair any chips to walls and frames.

Kitchen...

- Clean cook tops, burners and splash back.
- Clean oven shelves, racks, trays, glass door, knobs and surrounds inside and out.
- Clean sink and bench tops.
- Clean drawers and cupboards inside and out, clean handles.
- Clean range hood and filters. Ensure globes are present and working.

Bathrooms and Laundry...

- Clean glass shower screens and doors throughout, wipe framework and handles.
- Clean all floor and wall tiles including in the shower recess, clean floor and wall grout.
- Wipe bench top, basin and trough, clean tap work and splash back.
- Clean mirrors.
- Clean cupboards and draws inside and out, wipe handles.
- Clean exhaust fans.
- Clean toilet inside and out and any pipe work.
- Clean dryer of dust, empty lint filers.

Outside...

- Sweep and wash pavement and flooring throughout.
- Remove rubbish and tidy garden beds.
- Clean over windows and walls.
- Mow, edge and wiper snip lawn.
- Remove weeds from lawn, garden beds and paver cracks.
- Clean oil marks and dirt from driveway or car bay.
- Empty shire bins. Clean garage.
- Pool (if applicable) - to be cleaned and left in good working order.

If you require a professional cleaner for the property, please call your Property Manager.

As per your signed lease agreement we remind that you are required to have all carpets and rugs professionally steam cleaned throughout upon vacating the property. You are also required to provide a copy of your receipt to your agency on return of your keys.

Electricity, Gas and Telephone...

It is your responsibility to advise Wester Power, Alinta Gas and your nominated phone company the date you will be vacating the property and have all accounts finalised and closed.

Synergy: 131353

Alinta: 131358

Please arrange for your mail to be redirected to your new address. This will ensure any important mail does not go missing. Neither the next tenant nor the agent can take responsibility for locating your mail after you have vacated the property.

Finally please remember to refer to the Property Condition Report provided to you at the commencement of your tenancy and repair any damages that have occurred. Any damage not rectified before the final inspection will be carried out by our nominated trades people and the cost deducted from your bond.