

ROUTINE INSPECTION CHECKLIST

Interior...

- Carpets are to be vacuumed and professionally cleaned if they are stained.
- Hard floors to be mopped and swept.
- Kitchen bench tops, sink, cupboards and surfaces to be wiped over.
- Stove top, oven and range hood to be cleaned. DO NOT use abrasive cleaners on stainless steel surfaces.
- Bathroom floors, baths, shower recess, glass screens, vanities, mirrors, basin and tapwork to be cleaned.
- Laundry trough, surfaces and floor tiles to be cleaned. Dryer lint filter to be cleaned.
- All exhaust fans to be dusted and cleaned.
- Toilets to be cleaned throughout.
- Remove dust from skirting boards, window tracks and sills.
- Windows and flyscreens to be cleaned in reachable areas where safe.
- Dust and remove insect debris from light fittings.
- Wash down walls and remove marks from doors and around light switches.
- Dust and wipe down any furnishings that belong to the property (if applicable).

Exterior...

- Remove dust and cobwebs to balcony walls, ceilings and light fittings.
- Wash down balcony walls and floors.
- Wipe down any furniture (if applicable).
- Weeds to be removed from garden beds, paver cracks and lawns (if applicable).
- Oil stains to be removed from parking bays or driveways.